

Connect To Meetings Via Zoom

Join a meeting through an email invite. Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from Zoom's Download Center. Otherwise, you will be prompted to download and install Zoom when you click a join link.

You should receive a link in your email to connect to the Zoom meeting.

1. Click the Email Link

Click the link in the email you received inviting you to the Zoom meeting and you will be directed to the Zoom page in your browser.

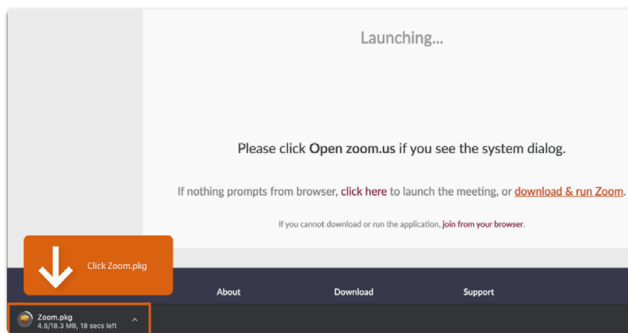
Join Zoom Meeting

<https://virginiatech.zoom.us/4432?pwd=ab4c>

2. Join Meetings

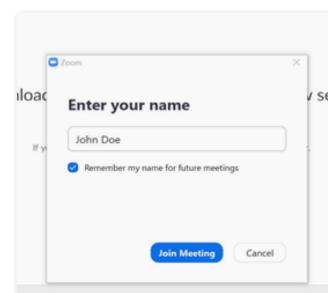
If Zoom is installed on your machine, click **Open Zoom Meetings** and skip to step 4.

If Zoom is not installed, click **download & run Zoom**. Click on the downloaded file and on the "Open File..." pop up window, click Run to install the Zoom on your machine.



3. Click the Email Link

When the install process completes: type your name as you'd like it to appear, and then click the Join Meeting button.



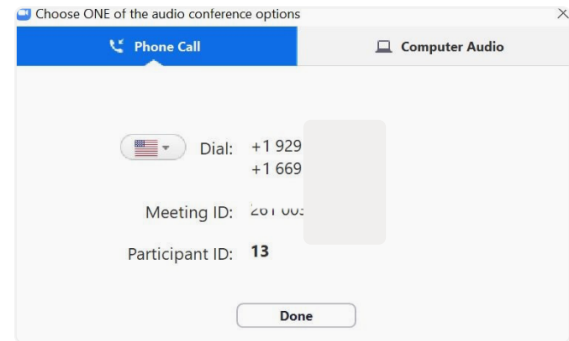
4. Adjust Video and Audio Settings

Connect with Phone

To connect your audio by dialing in, select **Phone Call** on the pop-up window and dial the number that you see.

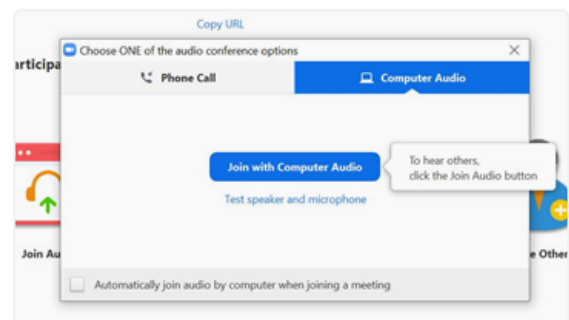
When prompted, **dial in the meeting ID**, followed by the pound key. Then dial in your Participant ID followed by the pound key.

*When you dial in by phone, you will automatically be muted. Dial *6 to unmute/mute.*



Connect with Computer

To connect audio with your computer, select **Computer Audio** on the pop-up window and click **Join with Computer Audio**



In the lower left hand corner of the window, you can show/hide your video and mute/unmute your microphone to speak in the meeting.

